

May 23, 2023

Mr. Michael Mendez
21 Air
3650 NW 82nd Avenue
Doral, Florida 33166



LETTER OF AGREEMENT


Reference: Section 6 Scheduling and Hours of Service

Paragraph I

I. Notification of Assignments

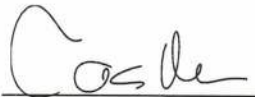
1. A Pilot is considered notified upon receipt of schedule via electronic crew tracking software notification (currently SkedFlex). Schedules are posted monthly, any change to a Pilots schedule will auto generate electronic notification to the Pilot. This notification must be acknowledged by the Pilot.
The Pilot shall be held accountable if the Pilot fails to acknowledge the notification.
A Pilot on R1 will be contacted via phone and electronic crew tracking software, a Pilot on R1 must immediately answer their phone and acknowledge electronic notification.
A Pilot on R3 or R4 must acknowledge notification within two (2) hours.
A Pilot on R2 must acknowledge notification within twenty (20) minutes.
A Pilot on R2 and being converted from R2 to assigned flight will be called by Crew Scheduling and advised of their assignment. Pilot must answer during their RAP.
A Pilot assigned a Line Trip must acknowledge schedule change notification within twenty (20) minutes.
A Pilot is not required to acknowledge any notification while in mandatory crew rest.
2. The Pilot may be held accountable if the Pilot fails to acknowledge electronic crew tracking software notifications as above.
3. If a Pilot fails to acknowledge electronic notification within the above time frames, Crew Scheduling will contact the Pilot via phone. Pilot's failure to answer Crew Scheduling's phone call to acknowledge schedule will be considered Unable to Contact (UTC) for such assignment.
4. Nothing above will preclude 21 Air Crew Scheduling attempting to make contact via telephone.

This Letter of Agreement shall be effective immediately upon execution.

By: 
Michael Mendez CEO 21 Air
Date: 5/26/2023

By: 
Kyle Smith Board President
Date: 5/26/23

By: 
Donna Engelbrecht Board Vice-President
Date: May 27, 2023

By: 
Charles Casimir Secretary/Treasury
Date: May 26, 2023